

WEST PIKE RUN TOWNSHIP
Reorganization
Meeting Minutes, January 7, 2013

- CALL TO ORDER** The West Pike Run Township Board of Supervisors met for their annual reorganization meeting on Tuesday, January 7, 2013, at 10 a.m. as advertised.
- PLEADGE & ROLL CALL** The meeting was called to order by Supervisor Rick Molish.
- PUBLIC COMMENT** There was no public comment.
- APPOINTMENT OF TEMP CHAIRMAN** Hough made a motion to appoint Podroskey as temporary Chairperson. Molish seconded the motion to appoint Phil Podroskey as the temporary Chairperson. RCV: Molish – Yes, Podroskey – Abstained, Hough – Yes.
- APPOINTMENT OF CHAIRMAN** Supervisor Podroskey made a motion to appoint Rick Molish as Chairperson for 2013. Supervisor Hough seconded the motion. RCV: Molish – Yes, Podroskey – Yes, Hough – Yes.
- APPOINTMENT OF VICE CHAIRMAN** Phil made a motion to appoint Laura as Vice Chairman. Rick seconded the motion. RCV: Molish – Yes, Podroskey – Yes, Hough – Yes.
- APPOINTMENT OF MANAGER** A motion was made by Supervisor Molish to appoint Erin Sakalik as the Township Manager at a salary of \$31,000/yr. Phil seconded the motion. RCV: Molish – Yes, Podroskey – Yes, Hough – Yes.
- BOND** Rick asked for a motion to set the Treasurer's bond amount at \$400,000. Motion was made by Phil, seconded by Laura. RCV: Molish – Yes, Podroskey – Yes, Hough – Yes.
- ASST. MANAGER** Laura asked if this was a position that a Supervisor is able to do. Rick explained that he would rather someone from the outside fill this appointment. Laura conveyed her desire to advertise for this appointment. Laura motioned to advertise for the position. Rick seconded the motion. RCV: Molish – Yes, Podroskey – Yes, Hough – Yes.
- MILEAGE RATE** Motion was made by Phil, seconded by Laura to set the township mileage rate at 56.5 cents per mile. RCV: Molish – Yes, Podroskey – Yes, Hough – Yes.
- MEETING DATES & TIME** The Chairman asked for a motion to keep the township meeting dates on the second Monday of each month with the exception of November, which would be on the 4th due to Veterans Day. Laura conveyed her concern about having the reorganization meeting in the morning. She would like to schedule the meeting for a later time in the day. Laura then presented a petition that a number of residents had signed in support of moving the meeting time to 6:30 p.m. Motion was made by Laura to change the time of the township meetings to 6:30 p.m. Motion was seconded by Molish. RCV: Molish – Yes, Podroskey – No, Hough – Yes.
- ROAD MASTERS** Motion carried to appoint Rick and Phil as Road Masters. RCV: Molish – Yes, Podroskey – Yes, Hough – Yes.
- POLICE COMMISSIONER** Laura made a motion to appoint Phil Podroskey as Police Commissioner. Rick seconded the motion. RCV: Molish – Yes, Podroskey – Yes, Hough – Yes.
- EMPLOYEE BENEFITS** Motion was made by Rick, seconded by Phil to offer full health, vision, dental and life insurance benefits for full-time employees and elected officials. RCV: Molish – Yes, Podroskey – Yes, Hough – Yes.

- SOLICITOR** Motion carried to appoint Herman Bigi as the Township Solicitor at a \$1,700 retainer. RCV: Molish – Yes, Podroskey – Yes, Hough – Yes.
- ENGINEER** Motion carried to appoint HMT & Associates as the Township Engineer on an as-needed basis. RCV: Molish – Yes, Podroskey – Yes, Hough – Yes.
- UCC BCO** Motion carried to appoint HMT & Associates as the Township's Uniform Construction Code and Building Code Officials. RCV: Molish – Yes, Podroskey – Yes, Hough – Yes.
- DEPOSITORIES** Motion carried to appoint PNC, Northwest, and Charleroi Federal as the Township's depositories. RCV: Molish – Yes, Podroskey – Yes, Hough – Yes.
- AUDITOR** Motion carried to appoint Jeffrey McCune & Associates as the Township's independent auditor. RCV: Molish – Yes, Podroskey – Yes, Hough – Yes.
- DELINQUENT TAX COLLECTOR** Motion carried to appoint PA Municipal Services as the Township's delinquent tax collector. RCV: Molish – Yes, Podroskey – Yes, Hough – Yes.
- REALTY TRANSFER TAX COLLECTOR** Motion carried to appoint Debra Bardella as the Realty Transfer Tax Collector for the Township. RCV: Molish – Yes, Podroskey – Yes, Hough – Yes.
- SEWAGE COUNCIL** Motion carried to appoint Rick as the Township representative to the Washington County Sewage Council. RCV: Molish – Yes, Podroskey – Yes, Hough – Yes.
- RECREATION** Motion carried to appoint Laura Hough as the Recreation Committee Chairman. RCV: Molish – Yes, Podroskey – Yes, Hough – Yes.
- WAGE TAX** Motion carried to appoint Keystone Collection Agency as the Township's wage tax collector at 5 percent commission. RCV: Molish – Yes, Podroskey – Yes, Hough – Yes.
- APPEALS BOARD** Motion carried to appoint Kristy Denike to the Appeals Board. RCV: Molish – Yes, Podroskey – Yes, Hough – Yes.
- VACANCY BOARD** Motion carried to appoint Jack O'Neil to the Vacancy Board. RCV: Molish – Yes, Podroskey – Yes, Hough – Yes.
- CODE ENFORCE** Motion carried to appoint Mike Hardesty as part-time code enforcement officer. RCV: Molish – Yes, Podroskey – Yes, Hough – Yes.
- ANIMAL CONTROL** Motion carried to maintain Kym Secreet as the Township's animal control officer at a salary of \$200 per month. RCV: Molish – Yes, Podroskey – Yes, Hough – Yes.
- CONVENTION** Motion carried to authorize the attendance of the three Supervisors and Manager at the state convention in Hershey, PA, April 21-24, 2013. RCV: Molish – Yes, Podroskey – Yes, Hough – Yes.
- VOTING DELEGATE** Motion carried to appoint Rick as the voting delegate at the convention. RCV: Molish – Yes, Podroskey – Yes, Hough – Yes.
- PLANNING COMMISSION** Motion carried to reappoint Walter MacFann to a five-year term on the Planning Commission. RCV: Molish – Yes, Podroskey – Yes, Hough – Yes.

**EMERGENCY
MANAGEMENT**

Motion carried to appoint Laura Hough as Emergency Management Coordinator.
RCV: Molish – Yes, Podroskey – Yes, Hough – Yes.

ADJOURNMENT

With no further business to come before the Board, the Reorganization meeting was adjourned at 10:21 a.m.

Erin Sakalik, Secretary