

**WEST PIKE RUN TOWNSHIP**  
Board of Supervisors  
Meeting Minutes, October 11, 2013

- CALL TO ORDER** The West Pike Run Township Board of Supervisors met in regular session on Monday, October 11, 2013. The meeting was called to order at 6:30 p.m. by Chairman Richard Molish.
- PLEADGE & ROLL CALL** Present at the meeting were Supervisor Rick Molish, Supervisor Phil Podroskey, Supervisor Laura Hough, Manager Erin Sakalik and Solicitor, Herman Bigi.
- PUBLIC DISCUSSION** Jack O'Neil stated that he has a pile of red-dog that needs picked up.
- APPROVAL OF MINUTES** Motion was made by Phil, seconded by Laura to approve the minutes from the regular township meeting on September 9, 2013. RCV: Hough – Yes, Podroskey – Yes, Molish – Yes.
- Motion carried to approve the minutes from the budget meeting held on October 8, 2013. RCV: Hough – Yes, Podroskey – Yes, Molish – Yes.
- CORRESPONDENCE** Motion carried to approve the correspondence for September 2013. RCV: Hough – Yes, Podroskey – Yes, Molish – Yes.
- REPORTS** Motion carried to approve the financial report, animal control report, and road report. RCV: Hough – Yes, Podroskey – Yes, Molish – Yes.
- Erin informed that she had notified the code enforcement officer on numerous occasions to submit a report. Laura asked Erin to notify HMT that the Board expects a report every month.
- BILLS & PAYROLL** Motion was made by Phil, seconded by Laura to approve the payments of the bills and payroll for the month of September. RCV: Hough – Yes, Podroskey – Yes, Molish – Yes.
- OLD BUSINESS** **Road Laborer.** No action was taken with regards to hiring a part-time road laborer.
- Police Officer.** Motion was made by Phil, seconded by Laura to hire Joseph Sekora for a full-time position. RCV: Hough – Yes, Podroskey – Yes, Molish – Yes.
- Waterline.** The Chairman gave the floor to the Manager. Erin stated that the Whitehall waterline is completed. She will be sending out letters to the residents who are affected by the new waterline sometime in the next few weeks. The letter will instruct them about the tap-in procedure and time frame in which to tap-in.
- NEW BUSINESS** **Truck.** Rick informed that the township's equipment is old and in disrepair. He asked for a motion to authorize the manager to pursue the purchase of a new township truck. Motion carried. RCV: Hough – Yes, Podroskey – Yes, Molish – Yes.
- Donation for Community Center.** Laura stated that it is township policy that all requests for donations are made in writing. Wendy Shemansky, township auditor, responded that the auditors require documentation of all requests for donations. Supervisor Podroskey stated that a request for donation for 2014 will need to be submitted now as well. The Board agreed to make a donation to the community center contingent upon receiving the proper written request. The Chairman asked for a motion to donate treats to Grace United Methodist Church, the Daisytown Community Center and the daycare center in Daisytown. Phil motioned, Laura seconded the motion. RCV: Hough – Yes, Podroskey – Yes, Molish – Yes.
- Excess Maintenance Agreement.** Erin presented four sample agreements to the Board. Phil made a motion to table the adoption of an excessive road maintenance agreement pending further review. Laura seconded the motion. RCV: Hough – Yes, Podroskey – Yes, Molish – Yes.

**OTHER BUSINESS**

Motion carried to set Trick-or-Treat time on Saturday, October 26, 2-4 p.m. RCV:  
Hough – Yes, Podroskey – Yes, Molish – Yes.

Motion carried to allow Morascyk & Polochak, Attorneys at Law to use our community room on  
October 23, from 5-9 p.m.

The Manager reminded the resident that the township meeting in November is on the 4<sup>th</sup> not the  
11<sup>th</sup> due to Veterans Day.

Erin invited the public to stay for the budget meeting that will be held immediately following the  
township meeting.

Phil stated he will return back to work the week of November 4.

**ADJOURNMENT**

With no further business to come before the Board, the meeting adjourned  
At 6:55 p.m.

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*Erin Sakalik, Manager*