

# West Pike Run Township

## Board of Supervisors

### Meeting Minutes, August 13, 2012

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#### CALL TO ORDER

The West Pike Run Township Board of Supervisors met in regular session on Monday, August 13, 2012. The meeting was called to order at 6 p.m. by Chairman Rick Molish.

#### PLEDGE & ROLL CALL

Present at the meeting were Supervisors Rick Molish, Phil Podroskey and Laura Hough, Secretary-Treasurer Erin Sakalik, and Solicitor Herman Bigi.

#### PUBLIC DISCUSSION

Jack O'neil stated that Michels was supposed to black top his road. No other discussion was brought up on the matter.

Valinda Tyler, Crescent Heights, stated that there used to be a fire hydrant in front of the church. She informed that they are paying hydrant tax. Rick informed that he would look into it.

Betty Monkovich wants a streetlight installed in front of her house.

#### APPROVAL OF MINUTES

Chairman Molish asked for a motion to approve the minutes of the July 9, 2012, township meeting. Supervisor Podroskey made a motion, seconded by Supervisor Hough. RCV: Podroskey – Yes, Hough – Yes, Molish – Yes.

#### CORRESPONDENCE

Supervisor Podroskey motioned to approve the correspondence. Supervisor Molish seconded the motion. RCV: Podroskey – Yes, Hough – Yes, Molish – Yes.

#### REPORTS

Motion was made by Supervisor Podroskey, seconded by Molish to approve all of the monthly reports submitted. This included the police/code enforcement report, the animal control report, and the financial report. RCV: Podroskey – Yes, Hough – Yes, Molish – Yes.

#### BILLS & PAYROLL

Supervisor Podroskey motioned for the payment of bills and payroll for the month of July. Motion was seconded by Molish. RCV: Podroskey – Yes, Hough – Yes, Molish – Yes.

#### OLD BUSINESS

**Emergency Management Coordinator.** Supervisor Molish motioned to appoint Laura Hough as the township's emergency management coordinator. Podroskey seconded the motion. RCV: Podroskey – Yes, Hough – Yes, Molish – Yes.

**Liens.** Supervisor Molish explained the township's intention to place a lien on the property where the old Champion Store used to be in Crescent Heights. Valinda Tyler interceded stating that she purchased the property last year. The matter was tabled.

Supervisor Molish asked for a motion to place a lien on 9 Glad Street in the amount of \$7,000. Podroskey made a motion, seconded by Hough. RCV: Podroskey – Yes, Hough – Yes, Molish – Yes.

Supervisor Molish then explained that the township is cleaning up 91 Circle Drive. The home has been abandoned. The Board intends to place a lien on that property as well.

#### NEW BUSINESS

**Auditor Candidates.** The Board presented names of two township residents to be considered for the position of township auditor. One candidate would fill the remainder of the six-year term vacated by Melissa O'Brien. Laura nominated Chad Denike. Rick nominated Denise Stish. The Commonwealth Court of Washington County will hold a hearing and appoint the auditor.

**NEW BUSINESS Cont.**

**Authorization of Solicitor to Petition Court.** Laura motioned to authorize the solicitor to petition the court to appoint the auditor. Rick seconded the motion. RCV: Podroskey – Yes, Hough – Yes, Molish – Yes.

**Adoption of Ordinance 2 of 2012.** Laura asked for clarification about the authority of the township manager. Solicitor Bigi explained that the job description for this position is located in §1301 of the Second Class Township Code. Motion was made by Podroskey and seconded by Molish to adopt Ordinance 2-2012. RCV: Podroskey – Yes, Hough – Yes, Molish – Yes.

**Appointment of Township Manager.** Motion was made by Podroskey, seconded by Hough to appoint Erin Sakalik as Township Manager. RCV: Podroskey – Yes, Hough – Yes, Molish – Yes.

**Part-time Police Officer.** Supervisor Molish next asked for a motion to hire Joe Yost as a part-time police officer at the rate of \$10/hr. for a maximum of 24 per week. Laura inquired about his references. Phil confirmed that he had checked his references. Laura made the motion to hire Joe Yost. Phil seconded the motion. RCV: Podroskey – Yes, Hough – Yes, Molish – Yes.

**Sign for Municipal Building.** Phil made a motion to gather quotes for a new sign for the municipal building. Rick seconded the motion. RCV: Podroskey – Yes, Hough – Yes, Molish – Yes.

**Parks and Recreation Committee.** Motion was made by Phil, seconded by Rick to appoint Laura Hough as the Chairman of the Parks and Recreation Committee. RCV: Podroskey – Yes, Hough – Yes, Molish – Yes.

**OTHER BUSINESS**

**Survey Cards.** Rick explained the township survey cards and asked for everyone fill one out. He stated that we would be using the feedback to determine the priority of township services.

**Capital Improvement Plan.** Supervisor Molish explained the township's proposed Capital Improvement Plan to repair roads.

**Blood Drive.** Supervisor Hough stated that she would like to contact the Central Blood Bank to possibly organize a blood drive in the township.

**ADJOURNMENT**

With no further business to come before the Board, the meeting was adjourned 6:32 p.m.

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*Erin Sakalik, Manager*